

Conditions of availing Residential facility

- i. In case a student has availed the Residential facility for the full academic session and if due to any reason leaves/ withdraws the residential facility during the academic session, the student shall have no claim for refund of fee & other charges already paid or otherwise, whatsoever against the University after the last date of refund as prescribed under the head 'Refund Policy for Indian Applicants' of Part-C. Fee and other charges, including amount paid for provisional registration, paid by the candidate shall stand forfeited and the candidate shall further be liable to pay the fee and other charges for remaining/ entire year.
- ii. In case a student has availed the residential facility for the whole academic session and later on seeks to move out of the University due to certain reasons like getting On-Job-Training / selected for Internship / study abroad programme / cultural or academic exchange programmes etc., then he/ she will be required to vacate the allotted room/apartment immediately or within stipulated time period as decided by the University and the refund/ adjustment of charges paid for the residential facilities will be processed as per the policy. Provided further that if under special circumstances, such a student is allowed to stay in the residential facility, then he will be required to follow all the rules, regulations and guidelines for staying in residential facility including but not limited to check-in and check-out times, maintaining discipline, day-offs, leaves, last day of vacating the room etc.
- iii. The University can provide residential facility, at its own or through other arrangement, in or outside campus, as deem fit.
- iv. The student will not be entitled to claim residential facility as a matter of right.
- v. The student will vacate the residential facility in case of any requirement of the University for some specific period(s) for any reasons including accommodating guests, delegates, participants of any event, for maintenance work etc., as and when prescribed by the University during their stay period.
- vi. The University reserves the right to get the residential facility evacuated at any time either partially or in full on account of any emergency or any unforeseen circumstances arising within or outside the University.
- vii. In case it is found at any time that the student is subject to be declared ineligible for appearing in any examination due to shortage of attendance in a particular term after due consideration of all the classes to be conducted for that term or in case detained at any time on account of disciplinary misconduct or any other reason whatsoever, the student will be liable to vacate the residential facility as and when directed by the University. Allotment of residential facility in the next term/ semester shall be solely at the discretion of the University.
- viii. The University reserves the right to debar the student to apply for residential facility in case student has CGPA or attendance less than the prescribed limit as specified by the University from time to time. In addition to academic credentials student may also be debarred from applying for residential facility, in case student has been considered for disciplinary action or case of indiscipline is pending against him.
- ix. The University will reserve the right to carry inspection of the students room, bags, almirahs or any of personal belongings at any time during day and/ or night.
- x. The University will reserve the right to make changes in residential facility, room allotted and various provisions and facilities in the accommodation as deem appropriate from time to time.

- xi. The entrance of outsiders in the residential accommodation will be restricted and entry and/or stay of parents/ guardian and any other visitor (if authorised) will be subject to the permission of warden and other concerned authorities of the University; and if permitted, parents/ guardians/ visitor while being on campus will ensure that they behave decently and in orderly manner and any misbehaviour or unwarranted act on their part shall entitle the University to take any action against them and/ or any disciplinary action against the student.
- xii. In case a student has booked a room having room pattern 4 seater/ 3 seater/ 2 seater etc. But later on due to de-allocation/ shifting of his/ her other roommates the occupancy of the room is less than as compared to the allocated room pattern then university has full rights to shift the student to other room having same room pattern for full occupancy. Shifting may or may not be in same block/residential facility. If the student wants to retain the same allocated room then he/ she will be liable to pay the excess room rent as per occupancy status of the particular room.

Example: If a student initially opted for a 4 Seater room and later on one of his roommate left the residential facility and now only 3 students are staying in a 4 Seater room, then University may shift the students to other rooms so that the remaining 3 students are in a 4 Seater rooms only.

In case students are not interested to shift their room then each student may be charged fee of 3 Seater for the remaining period.

- xiii. The student will take precautions against insect-bites, dog-bites, snake-bites, animal-bites, plant-bites and such other infections and diseases and the University shall not be liable for such infections and diseases. However, in case of falling sick or any sort of infections, diseases or personal injury or otherwise, the student shall inform the warden and his/ her parents instantly; and shall be liable to pay/ reimburse for any expenditure incurred by the University and/ or warden on his/ her treatment for any illness or disease or personal injury or otherwise.
- xiv. The student will not make any unauthorised use of electricity by using any electrical gadgets including heater, audio player, convector and immersion rod.
- xv. The residential charges (residence) includes the charges for usage of fixed electric units as prescribed by the University and in case the utilized units exceed fixed units, the student will pay the charges for usage of units exceeding the fixed units.
- xvi. The CFL once issued will not be replaced in case of damage due to default on part of the student and it will be the responsibility of the student to get it replaced at his own cost.
- xvii. The student will not paste any poster or painting on the walls of rooms or at other places in and outside residential premises.
- xviii. The hot water supply shall be available in winter only for fixed timings as prescribed by the University.
- xix. If the student is absent from the residential facility without permission or violate any guidelines or policy or instructions of the University, the University shall be entitled to take any disciplinary action against the student including or rustication/ expulsion cancellation/ withdrawal of residential facility.
- xx. The University will reserve the right to withdraw or change any residential facility and/ or to revise fee or any other charges prescribed for the purpose of availing any residential facility.

- xxi. Students must put thick curtains on windows, ventilator and doors facing towards balcony/ outside and are strictly prohibited not to paste any poster, newspaper etc. on such things which may damage the paint or colour of the wall, doors, cupboard, etc.
- xxii. The student will be liable to pay for any damage caused to the residential accommodation either alone or jointly with others apart from any action(s) as decided by the University.
- xxiii. Warden or other competent authority of the University can check about the students whereabouts and other details as and when required.
- xxiv. Students shall be themselves responsible for the cleanliness of their rooms/ apartments. However, the washrooms and corridors will be cleaned by the housekeeping staff on periodical basis.
- xxv. Students are strictly prohibited from conducting any religious indoctrination and observances including prayer at any place in the university. However a student might worship or pursue the prayer alone, silently in room allotted to him/ her for residential facilities, if any, in such a way that his/ her activity does not disturb or distract the other occupants of the same room or neighbouring rooms. Loud chants and usage of cyndals, trumpets, bells/ chimes or other musical/ sound producing instruments are prohibited to avoid disturbance/ noise pollution. Usage of Dhoopbatti / Agarbatti/ such incense sticks or any burning material are prohibited even in the room allotted for residential facility due to safety reasons.
- xxvi. If a student does not report/ join the university within 3 days after the scheduled start of session, the residential facility already allocated to him may be de-allocated. However on late joining / reporting, if permitted as per the clauses mentioned above, the residential facility may be allotted again but the category of room (standard room/ apartments, Non-AC/ air conditioned) or pattern (4 seater, 3 seater, 2 seater, 1 seater) may not be the same as originally requested / opted at the time of admission. Such allotment will be subject to availability of seats and in case student is not interested to avail the offered category of room (standard room/ apartments, Non-AC/ air conditioned) and pattern (4 seater, 3 seater, 2 seater, 1 seater) of residential facility, then the amount already deposited by him may be refunded/ reimbursed subject to refund policy prescribed in Part C of Prospectus 2023 under the head 'Refund Policy for Indian Applicants' or in International booklet.